



## 3.7 Food Hygiene

### Policy Statement

We provide and serve snack for the children at Playgroup.

We maintain the highest possible food hygiene standards with regard to purchase, storage, preparation and serving of food.

### Procedures

- All staff who are responsible for food preparation have completed Food Hygiene Level 2 qualification.
- We use reliable suppliers for the food we purchase.
- Food is store at correct temperatures and is checked to ensure if it in-date and not subject to contamination by pests, rodents or mould.
- Packed lunches are stored in a cool place; unrefrigerated food is served to children within 4 hours of preparation.
- Food preparation areas are cleaned well before use, as well as after use.
- There are separate facilities for handwashing and washing up.
- All surfaces are clean and non-porous.
- All utensils, crockery etc. are clean and stored appropriately.
- Waste food is disposed of daily.
- Cleaning materials and other dangerous materials are stored out of the reach of children.
- Children do not have unsupervised access to the kitchen.
- When children take part in cooking activities they:
  - Are supervised at all times;
  - Understand the importance of hand washing and simple hygiene rules;
  - Are kept away from hot surfaces and hot water; and
  - Do not have unsupervised access to electrical equipment, such as blenders etc.

## Reporting of Food Poisoning

- Food poisoning can occur for a number of reasons; not all cases of sickness and diarrhoea are as a result of food poisoning and not all cases of sickness and diarrhoea are reportable.
- Where children and/or adults have been diagnosed by a GP or hospital doctor to be suffering from food poisoning and where it seems possible that the source of the outbreak is within the setting, the manager will contact the Environmental Health Department to report the outbreak and will comply with any investigation.
- Any confirmed case of food poisoning affecting two or more children looked after on the premises are notified to Ofsted as soon as reasonably practicable, and always within 14 days of the incident.

## Legal Framework

- Regulation (EC) 852/2004 European Parliament and the Council on the Hygiene of Foodstuffs

## Further Guidance

- Safer Food Better Business (Food Standards Agency 2011)

This policy was adopted by	St. Cuthbert's Pre-School Play Group
On	<i>31<sup>st</sup> May 2018</i>
Date to be reviewed	<i>31<sup>st</sup> May 2020</i>
Signed on behalf of the provider	
Name of signatory	Mrs Rachel Sidwell - Mrs Selina Edwards
Role of signatory (e.g. chair, director or owner)	Manager - Chair