



Application Form

St Cuthbert's Pre-School Play Group

Village Hall, Sand Lane, Doveridge, Ashbourne, Derbyshire, DE6 5JQ

Tele: 07999886739 Email: stcuthbertsplaygroupdoveridge@gmail.com

Child's details

Child's Name		
Date of Birth:		
Address:		
Home Telephone No:	Mobile Telephone No:	Work Telephone No:
Parents or Guardians		
Names:		
Email Address*:		
1) Emergency Contact Name & contact No:		
2) Emergency Contact Name & contact No:		
Doctors Name, Address & Telephone No:		
Health Visitor Name, Address & Telephone No:		
Up to Date Vaccinations? Yes / No	Is your child allergic to Plasters? Yes / No	Drink Preference? Milk / Water
What sessions would you like your child to attend? (Please circle your preferences)		
Monday am	Tuesday	Wednesday am
Monday pm (Rising 5's only)		Wednesday pm
Thursday		
Friday		
Food is offered at snack time. Any likes or dislikes?		
Health Problems / Allergies		
Childs Favourite toy of Interest		

*We will use your email address to send out regular newsletters, fees and information about your child.



Permissions

Child's Name	
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1. Photographs

I hereby give my permission for the above named child to be photographed by members of the Play Group team both on and off the premises. I understand that these photographs will be used during Play Group sessions and will be locked away safely at all times. They will also form part of my child's individual Learning Journal.

Print Name	
Signature	
Date	

2. Emergency Treatment

In the unlikely event of an accident, I hereby give my permission for the above named child to receive emergency treatment by the trained First Aider on duty and/ or emergency procedures to be followed e.g Staff to telephone for an ambulance in my absence or to drive my child in a staff vehicle for emergency treatment. I realise I will be contacted as soon as possible, failing that my 'Emergency contact' named on my application form will be notified.

Print Name	
Signature	
Date	

3. Passing on Information

I hereby give my permission for information about the above child to be passed onto another setting (e.g. if your child moves to another setting, or progress onto school) or outside agencies (e.g Health visitors, Speech and Language Therapists)

Print Name	
Signature	
Date	

4. Sun cream

I give permission for staff to administer hypoallergenic sun cream (Supplied by parent) to _____ (Childs Name) when necessary and to record its use.

5. Short Trips around the village

Your child will be taken out of the setting as part of the daily activities and occasionally we may venture around the village to explore our surroundings e.g Autumn walk, walk to the pond, river, school. I hereby give my permission for such outings.

Print Name	
Signature	
Date	



Parental Responsibility and Legal Contacts

We are required to distinguish between who has parental responsibility and who has legal rights to collect your child. If your circumstances change, please inform us as soon as possible to enable to keep our records up to date.

1 st Parental Responsibility e.g Mother	
Legal Contact Does this parent have legal access to the child?	Yes / No

2 nd Parental Responsibility e.g Father	
Legal Contact Does this parent have legal access to the child?	Yes / No

Any other person with Legal access to your child	
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Collecting your Child

We require to set up a password that you would give to anyone collecting your child. This allows us to verify them, if we are unfamiliar with them collecting your child.

Password	
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List of People with permission to collect your child

Please list below names of Grandparents, Relatives, Friends, Childminders etc with permission to pick up your child. Staff will still need the password if they are unfamiliar with any persons collecting your child, without a password, we will contact you before allowing your child to leave the setting.

Name	Name



Photograph Permissions

Child's Name	
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Facebook

St. Cuthbert's Pre-School have a closed Facebook page that only current parents/Carers can view. The setting also has an open Facebook page purely to promote the setting and share our activities and special events with the wider public.

I do / do not* give my permission for photographs of my child to be displayed on St Cuthbert's Pre-school Playgroup Closed Facebook Page. *Please delete as appropriate.

I do / do not* give my permission for photographs of my child to be displayed on St Cuthbert's Pre-school Playgroup Open Facebook Page. *Please delete as appropriate.

Photographs on St Cuthbert's Pre-school Playgroup Website

Playgroup has their own website and would like to display a selection of photographs of the children playing or sitting at a focused activity.

We require parental permission to display photos of your child on the website. Please fill in the form below.

I do / do not* give my permission for photographs of my child to be displayed on St Cuthbert's Pre-school Playgroup website. *Please delete as appropriate.

Print Name	
Signature	
Date	

Please sign that you are aware of and Understood our Policies which can be found on our Webpage: www.doveridgeplaygroup.com

Print Name	Signature	Date